

**SELF CERTIFICATION  
OF  
THE UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL  
AUTHORIZING INCREASE IN MICRO-PURCHASE THRESHOLD**

\* \* \* \* \*

**WHEREAS**, from time to time, the University of North Carolina at Chapel Hill (University) purchases goods and services using federal funding subject to the procurement standards in 2 C.F.R. Part 200, Subpart D; and

**WHEREAS**, the University’s procurement of such goods and services is subject to University Policy 1231 – University of North Carolina at Chapel Hill Policy on Solicitation of Quotations, Bids, and Proposals, as most recently amended on 01 July 2022; and

**WHEREAS**, the University is a non-Federal entity under the definition set forth in 2 C.F.R. § 200.1; and

**WHEREAS**, pursuant to 2 C.F.R. 200.320(a)(1)(ii), a non-Federal entity may award micro-purchases without soliciting competitive price or rate quotations if the non-Federal entity considers the price to be reasonable based on research, experience, purchase history or other information and documents that the non-Federal entity files accordingly; and

**WHEREAS**, pursuant to 2 C.F.R. 200.320(a)(1)(iii), a non-Federal entity is responsible for determining and documenting an appropriate micro-purchase threshold based on internal controls, an evaluation of risk, and its documented procurement procedures; and

**WHEREAS**, pursuant to 2 C.F.R. § 200.320(a)(1)(iv), a non-Federal entity may self-certify on an annual basis a micro-purchase threshold not to exceed \$50,000 and maintain documentation to be made available to a Federal awarding agency and auditors in accordance with 2 C.F.R. § 200.334; and

**WHEREAS**, pursuant to 2 C.F.R. § 200.320(a)(1)(iv), such self-certification must include (1) a justification for the threshold, (2) a clear identification of the threshold, and (3) supporting documentation, which, for public institutions, may be a “higher threshold consistent with State law”; and

**WHEREAS**, G.S. 143-53 authorizes the Secretary of Administration to prescribe conditions under which purchases and contracts for the purchase, installment or lease-purchase, rental or lease of goods and services may be entered into by means other than competitive bidding, including, but not limited to, negotiation, reverse auctions, and acceptance of electronic bids; and

**WHEREAS**, the aforementioned procurement rules are codified in 01 NCAC 05A .0112; 05B .0301, .0314, .0318-.0321, and establish Small Purchase Benchmarks, Bid Value Benchmarks, and Informal Bidding Procedures; and

**WHEREAS**, pursuant to 2 C.F.R. 200.320(a)(1)(iv), the [*Campus*] now desires to adopt higher micro-purchase thresholds than those identified in 48 C.F.R. § 2.101.

**NOW THEREFORE, THE UNIVERSITY ADOPTS THE FOLLOWING SELF CERTIFICATION AUTHORIZING AN INCREASE IN THE MICRO-PURCHASE THRESHOLD AS FOLLOWS:**

In accordance with 2 C.F.R. § 200.320(a)(1)(iv) and the applicable provisions of North Carolina law and regulation, the University hereby self-certifies the micro-purchase thresholds, each of which is a “higher threshold consistent with State law” under 2 C.F.R. § 200.320(a)(1)(iv)(C) in an amount of \$25,000 in 2024 dollars, which shall be adjusted for inflation upon release of the State budget in odd-numbered years using the Consumer Price Index for All Urban Consumers (CPI-U), all times in U.S. city average, not seasonally adjusted.<sup>1</sup>

The self-certification made herein shall be effective as of the date hereof and shall be applicable for one (1) year at which time it shall be re-certified.

In the event that the University receives funding from a federal grantor agency that adopts a threshold more restrictive than those contained herein, the University shall comply with the more restrictive threshold when expending such funds.

The University shall maintain documentation to be made available to a Federal awarding agency, any pass-through entity, and auditors in accordance with 2 C.F.R. § 200.334.

This self-certification shall be reflected in University Policy 1231 or related procurement manual(s) to reflect the increased micro-purchase thresholds specified herein, and to take all such actions, individually and collectively, to carry into effect the purpose and intent of the foregoing self-certification.

\* \* \* \* \*

This the 1st day of July, 2024.

Name: Beau Jimmerson

Title: Chief Procurement Officer

The University of North Carolina at Chapel Hill

---

<sup>1</sup> 01 NCAC 05B .0301