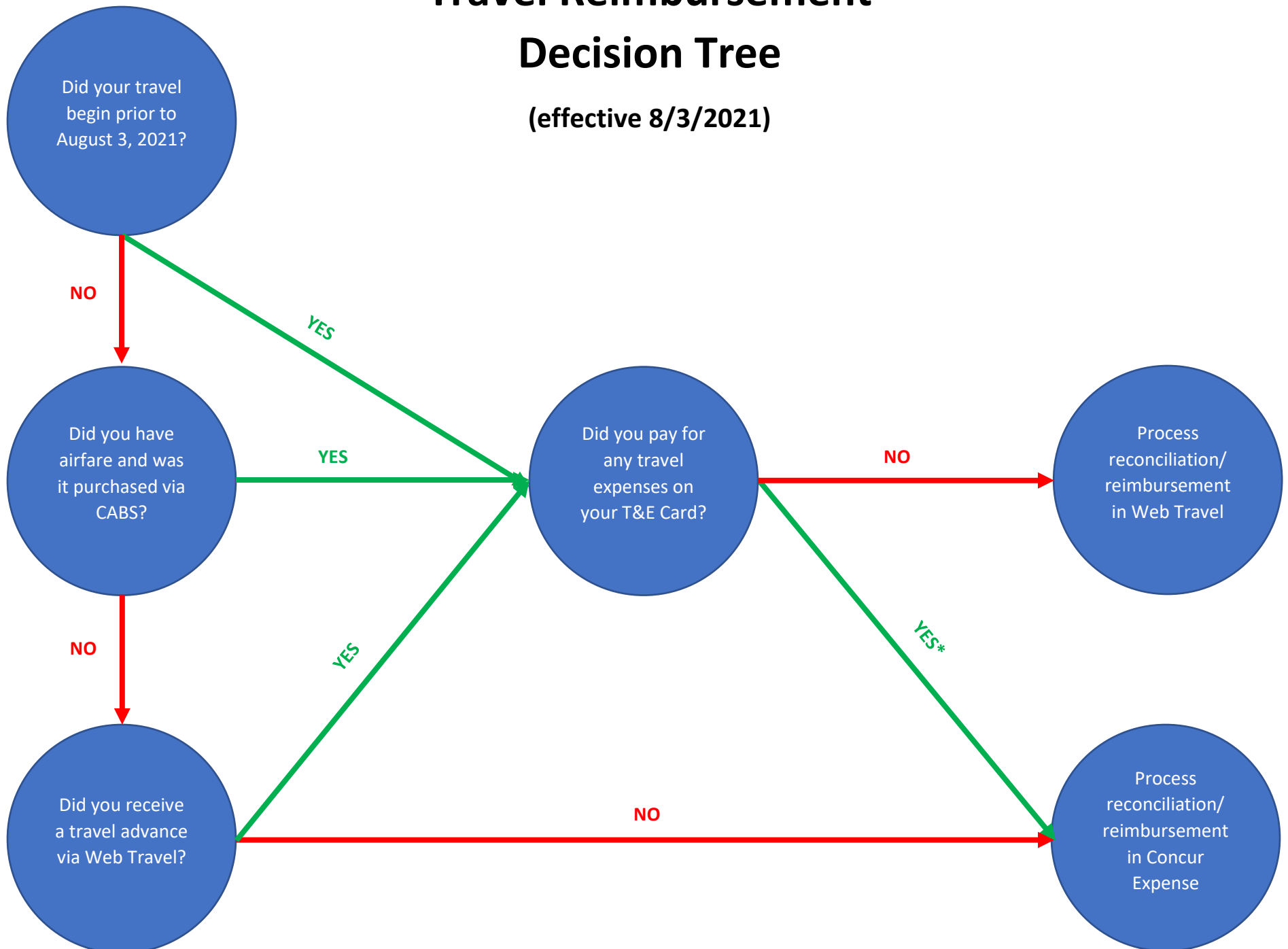


# Travel Reimbursement Decision Tree

(effective 8/3/2021)



\*if you received a travel advance AND used your T&E Card, you will need to create a reconciliation in Web Travel for the advance and Concur Expense for the items billed to the T&E Card.