

DT: June 20, 2012

TO: All Staff

FR: Dennis Press, University Controller, Finance Division

Jerri Bland, Assistant Vice Chancellor, Enterprise Applications, ITS

RE: Update on TIM Access

As some of our campus community may be aware, in April of this year Mozilla made a change to its Firefox browser that blocked the Java components of Thinstall - the UNCTIM application used by most campus personnel to access our Time Information Management system (TIM). Just prior to Mozilla making this change, the University learned the license costs for using Thinstall is increasing to \$100,000 - five times the costs we have previously paid.

As a result of this cost increase and the challenges presented with the Mozilla change, Payroll Services and ITS have been evaluating the University's use of Thinstall. In addition, we are investigating whether there are other low cost solutions similar to Thinstall that may be able to meet our requirements for supporting TIM.

#### RECOMMENDED ACTION

While we are completing our evaluation, Payroll Services and ITS recommend and encourage campus users who are NOT TIM Administrators to use the HTML (non-Java) version of TIM, if at all possible. The HTML version of TIM avoids any potential Java conflicts and alleviates significant reliance upon Thinstall.

The HTML version of TIM can be accessed by navigating to (or clicking on) <http://unctim.unc.edu/employee> . While recognizing there are some visual and functional differences with the HTML version of TIM, campus users are able to enter time worked, leave taken, and, as staff or as a manager, approve time.

ALL TIM administrators, Managers who process advanced functions, (such as editing schedules and moving hours), or if you find the HTML version of TIM is not meeting your needs, should continue to use the latest version of UNCTIM Thinstall to access TIM. If you have not installed UNCTIM Thinstall since April 13, 2012, please make sure you delete the current version of UNCTIM5.1 or UNCTIMWIN7 from your desktop and then download the latest version of UNCTIM6.1 from the Shareware site, <https://shareware.unc.edu/#t>

We will continue to use Thinstall until our evaluation is complete and a final solution identified. Additional updates will be provided as they become known.

#### COMMENTS / CONCERNS / QUESTIONS

If you have any comments, concerns or questions about this recommendation, please contact Betsi Snipes ([Betsi\\_Snipes@unc.edu](mailto:Betsi_Snipes@unc.edu)) or Jerri Bland ([Jerri\\_Bland@unc.edu](mailto:Jerri_Bland@unc.edu)).

Time Information Management (TIM) Non-Java User Manuals can be found here:

<http://finance.unc.edu/finance-division/training/training-overview.html#tim>

A Help Document on fixing the Java error that may occur when installing Thinstall can be found here:

<http://help.unc.edu/unctim-javaerror>

You may contact 919-962-HELP (962-4357) for further support.

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