

“Newly Revised” TIM Tips and Tricks for TIM Managers and TIM Administrators

This is for all TIM Managers and TIM Administrators.

Description: We will discuss and demonstrate any new reports, pay codes and instructions that have been introduced since we began implementing the TIM system. We will demonstrate some shortcuts and features that were not covered in class. There will also be time for a Q&A session. Some of the subjects to be discussed:

- Adverse Weather
- Reports
- Hyperfind Queries (Uses)
- Where to go for help
- Schedules
- Requesting and canceling time off
- Delegating Authority
- Expiring Accruals
- Termination
- Q &A

Please bring your TIM manual

Location: AOB Building Room 3101

Date: Friday June 18, 2010

Hours: 1:30pm-4:00pm

Training Registration Webpage:

http://cfx.research.unc.edu/res_classreg/browse.cfm