



Memorandum

To: Business Managers
University Accounting Personnel

From: Troy Howell, Finance Training Coordinator

Date: August 7, 2015

Re: CPE Workshop: The Value of Cross-Team Collaboration

The Finance Division of the University of North Carolina at Chapel Hill will host a continuing professional education (CPE) workshop entitled “The Value of Cross-Team Collaboration (Cross-Functional Teams) on November 10, 2015, from 1:00 p.m. – 5:00 p.m., with registration starting at 12:45 p.m., at Toy Lounge in Dey Hall. This event is open to the UNC-Chapel Hill community. You are encouraged to register early. Please see the agenda below. This course provides four (4) CPE credits.

The fee for the event is \$35. Unfortunately, we are unable to refund registration fees regardless of time of cancellation notification. Soda and water will be provided.

To register and make arrangements for payment, please go to our [UNC-CH Event Registration](#) site. Browse by Sponsor name “Finance Training,” and then click on the CPE class. Registration will close on November 4, 2015, or as soon as the session is full. Your registration will be confirmed by e-mail. If you are paying via chartfield string, please enter the chartfield string in the UNC Account field on the Registration page.

To find directions or parking information, please go to [Toy Lounge map and directions](#). If you have any questions, please contact Troy Howell at (919) 843-3069 or e-mail financetrainer@unc.edu.

We look forward to your participation.

UNC-CH CPE Workshop: The Value of Cross-Team Collaboration

November 10, 2015

at

[Dey Hall](#)

Toy Lounge

This workshop is open to the faculty and staff of UNC Chapel Hill community.

Four (4) credits of CPE will be offered to NC CPAs.

Course Schedule and Agenda

Registration Sign In:

12:45 pm to 1:00 pm

The Value of Corss-Team Collaboration

1:00 pm to 5:00 pm

The Value of Cross-Team Collaboration (Cross-Functional Teams)

Summary

In today's economy, employees are asked to do more with less. How, then, can employees be productive and efficient in the light of overwork and under-staffing? Cross-team collaboration, also known as cross-functional teams, allows employees to share talent, skills and expertise in a way that maximizes effectiveness while reducing time constraints and manpower shortages. The seminar participant will learn how cross-functional teams work, how they can be put in place, and how they can be used to maximize organizational productivity – while ensuring a happy and growing employee base.

Level

Professional Development

Learning Objective

Participants will be able to form and work within cross-functional teams in a manner that allows the team and the organization to be more productive, more innovative, and ultimately more successful.

Who Should Attend

The forward-thinking employee who is working in a cross-team collaborative environment, and/or the astute leader thinking of implementing cross-functional teams into their work setting.

Required Knowledge: None

Advanced Preparation: None

Objectives

- What is Cross-Team Collaboration and Why Should I Care?
- The 7 Deadly Sins that Block Collaboration
- 5 Steps to Cross Organizational Collaboration and Teamwork
- The Leadership Role within Cross-Functional Teams
- The Team Members
- Creating Common Purpose and Goals
- Clarifying Roles and Building Trust
- The Secret to Cross-Team Collaboration

Holly Sullenger, M. Ed

(bio information provided by Holly Sullenger)



Holly Sullenger is a seasoned veteran in the field of corporate training, offering computer software consulting and instruction, productivity seminars and motivational seminars. As Assistant Director of Technology Training Solutions (TTS) at NC State University, Holly's unit offers a host of courses that allow North Carolina members of business and industry to stay abreast of technology.

Holly's experience in this field spans over 25 years. During that time, she has managed five different training centers, run her own consulting business, trained various levels of users in different areas of professional development and technology, and created effective business solutions. She combines an in-depth knowledge of business and industry with adult-education techniques, allowing her to bring unparalleled knowledge and assistance to her class

participants.

Holly is currently a PhD student at NC State University in the field of Leadership, Policy and Adult and Higher Education.