UNC FINANCE DIVISION

THE UNIVERSITY
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at CHAPEL HILL

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May 14, 2013

To: Major Organizational Unit (MOU) Leads

From: Kevin R. Seitz, Associate Vice Chancellor for Finance

Re: Moratorium on Department ID Additions and Changes

I am writing to inform you that we have reached a point in the finance, human resources and payroll portion of the ConnectCarolina project where we need to place a moratorium on additions and changes to Department ID. We must implement this moratorium now because it is essential that our functional and technical staff is focused on implementation planning and programming for the upcoming ConnectCarolina go-live. Every addition and change to Department ID has an impact on our system configuration and development activity and, therefore, will negatively impact the workload of the project team.

While we realize that this moratorium will cause some inconvenience, it is absolutely necessary if we are to maintain our plan for go-live in January 2014. This decision was reviewed and unanimously approved by the ConnectCarolina Executive Steering Committee composed of the Executive Vice Chancellor and Provost and Vice Chancellors of Finance and Administration, Human Resources, and Information Technology, respectively.

The moratorium was announced at the April 23, 2013, Finance Stakeholders' meeting, and took effect on May 1, 2013. It will continue until shortly after our planned go-live in January 2014. As we get closer to our go-live date we will also have to place a moratorium on additions and changes to other key data fields. I will provide more information to you as we reach these key dates.

The project team appreciates your continuing understanding and support.

cc: Campus Working Groups

    Finance Stakeholders

    Finance Advisory Council

    Human Resources Administrative Advisory Committee

    HR/Payroll Stakeholders

    Project Team Members

    ConnectCarolina Executive Steering Committee