

July 18	PRE-PAYMENT PERIOD BEGINS - Students not registered before this date <u>must</u> pre-pay or provide proof of financial aid prior to registering. NOTE: To prevent extra work, have your students register PRIOR TO the pre-payment period. Students with a past due balance will not be able to register – they must review their student account and take care of past due balances.
July 13	GradStar Eligibility Selection opens. Student must be term-activated in order to be selected for eligibility.
August 1	GradStar Maintenance opens for award entry.
August 11	Tuition due to Cashier’s Office for bills sent on July 17, 2015.
August 13	Cancellation Date – must have awards entered in GradStar by this date OR ensure student’s bills are deferred to avoid cancellation of classes.
August 18	First Day of Class and first day that refund checks will be available. NOTE: Advise students they will receive refund emails from the Cashiers office. The first email will let them know the refund has been processed. If the student is not set up for direct deposit, they will receive a second email letting them know the refund check is available for pick up in the Cashier’s Office.
August 24	Payroll Services Monthly Lockout Date. Individual School/Division deadlines will be earlier. HR/Payroll actions must be completed to allow data entry of instate/remission awards.
August 31	Census Date – last day to drop a course for tuition/fee credit.
September * (Date TBD)	Graduate Student Payment Plan Forms due to Cashier’s Office. The original form is required, faxed or emailed forms are not accepted. Questions should be directed to Cassandra Gregory at 919-843-5384. NOTE: If a student is receiving a non-service award or other financial aid, the student <u>does not qualify</u> for payroll deductions. The fees will automatically be deducted from the non-service award or financial aid.
September 3	In order to comply with Financial Aid’s “120 Day Rule”, the deadline for additions or changes to Spring 2015 GradStar awards is <u>September 3, 2015</u> . No exceptions will be made.
September 15	GradStar Closed for Data Entry of Instate/Remission Awards.

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QUESTIONS: For GradStar procedures, gradstar@unc.edu. For student accounts, funded@unc.edu.