ClientLine®

REQUESTOR Information

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Assignment of User Access and User Maintenance

This form will be completed through DocuSign for initial setup. After that point, ClientLine Customer Support Center will provide all user maintenance services (e.g., password resets, etc.). Their number is 800-285-3978.

USER Information

Instructions: Print name, email address, fax & phone number of requested users that you are authorizing to access ClientLine. The users listed below will be required to accept the online terms & conditions.

Users to be <u>assigned</u> access to ClientLine				
Name	E-Mail Address	Fax #	Phone #	

Users to be <u>removed</u> from access to ClientLine			
Name	E-Mail Address	Fax #	Phone #

Required Signatures

Merchant/Chain Name:	Bank Channel or RM (Required for Chain Level or Higher) (STMS Use Only)
Print Name:	Bank Name:
	Print Name:
Signature:	Signature:

STMS Use Only:

User ID(s) Assigned: _

Information on ClientLine, including terms and a guided tour can be viewed at: <u>https://www.myclientline.net</u>