

Tuition & Fee Advisory Taskforce (T&FAT)
Student Fee Advisory Subcommittee (SFAS)
Minutes July 25, 2014 Meeting

Attendees: Joshua Aristy, Tammy Cox, Barron Matherly, Autumn McClellan, Kevin Seitz, Laurie Burroughs, Amy Singleton

1. Possible Changes to SFAS Membership

Kevin opened discussion where we left off with discussing the possibility of adding additional voting and non-voting members to the committee. This would be done in an effort to better balance both the voice and vote of administrators and students. It was agreed by all to 1) have the Student Congress Finance Chair become a voting member 2) add a voting member representing Finance and Administration (F&A) Division 3) Add a non-voting member from Workforce Strategy, Equity and Engagement and 4) add a non-voting member from Athletics. The two additional voting members will add balance between student interests and F&A; which has some fee supported units. In addition, Workforce Strategy and athletics will provide insight regarding human resources and additional perspective to SFAS, respectfully. Kevin is going to circulate a memo to the Provost's office for approval, and additionally requesting help to designate a voting member of the Faculty Chair. The Faculty Chair appointment member is already included in the committee roster, however we had limited success in filling this seat in recent years.

2. Annual ZBB Discussion

The committee continued discussion about moving to a zero based budgeting (ZBB) system as a way for system fees to get justified/updated on a predictable schedule by requiring fee units to submit a form regardless of whether or not a fee was being recommended. Kevin researched how East Carolina set their fees, and also touched based with the General Assembly regarding their take on the spirit of the law. Due to the fact there are over 70 fee units, and the state is presently operating on a biennial budget, the committee agreed a ZBB system would be impractical to implement this year, in favor of students agreeing to be proactive with asking for audit records from fee units. Kevin further stated the GA does not typically have a lot of issues in this area. Once fees for this year are submitted and approved, it was discussed that it may be more practical for our committee to reevaluate the feasibility of implementing a ZBB should the BOG move to a two fiscal year fee proposal system.

3. Notification to Fee Units

Kevin shared a memo regarding policy changes, deadlines and justifications set for dissemination to all fee units. Student fee requests may include an inflationary adjustment for 2015-2016 of not more than 3.0% (most recent Higher Education Price Index Projection).

4. BOG Policy Changes

Should the BOG approved of a two fiscal year fee proposal system, 2015-2016 and 2016/2017 fee requests would need to be submitted by August 20, 2014. BOG approved a 5% cap on both tuition and fees.

5. Meeting Schedule

Our kick-off meeting is scheduled for **Thursday, August 28, 2014** from **2:00-3:30 p.m.** in **105 South Building**.