



Request for Reprint of Form 1098-T

Instructions: This form is to be completed by the student for whom the 1098T was originally prepared. Please note that we are not able to reprint 1098Ts on a daily basis and that it may take three weeks for you to receive the reprinted form in the mail. This is a system constraint that should be eliminated after conversion to the new Student Information System. All information that is required for tax reporting is available on the Account History on Student Central. Please see our web site for more information: http://cashiers.unc.edu/form_1098_yr_2006.pdf.

You may not request a *correction* to your Form 1098-T with this form. For corrections, please contact our office by email at cashier@unc.edu or by phone at 919-962-1368.

Student Name:

Last		First		Middle
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PID:

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Request Date:

1098-T Tax Year: _____

Pick one of the below options:

- Please mail to the same address as the original 1098-T
- Please mail to my current address* (check one: permanent, local or next of kin)
*Your address may be updated via Student Central. Visit <http://regweb.oit.unc.edu/students/address.php> on the Registrar's Web Site for other options for updating your address.
- I will come by the Cashier's Office (with identification) to pick up the reprint
I may be reached:
By email at _____
And/or
By phone at _____

Student Signature:

Please remember: The Form 1098-T is an information tax document to aid taxpayers in determining whether they are eligible to claim a tax deduction or one of the education tax credits (Hope Credit or Lifetime Learning Credit). **The Form 1098-T is NOT to be filed with a tax return.** You will likely need to rely on other documentation to take advantage of the education-related tax benefits. Most importantly, our form does NOT report payments received. Please access your account history on Student Central (studentcentral.unc.edu) to obtain a record of your payment information.